

# INNOVATIVE

## ARTS ACADEMY

### Board Meeting Agenda for Wednesday, December 21, 2022 at 6PM

Component	Agenda Items																																															
Opening Exercises	<ul style="list-style-type: none"><li>• Call to Order: 6:04 PM</li><li>• Notice of Meeting<ul style="list-style-type: none"><li>◦ Proper notice was published in <i>The Morning Call</i> on <b>Monday, July 18, 2022</b></li></ul></li><li>• Flag Salute</li><li>• Roll Call</li></ul>																																															
	<table><tr><th>Administrative Member</th><th>Attendance</th></tr><tr><td>David Rank, President</td><td>Present</td></tr><tr><td>Dan Schmidt</td><td>Present</td></tr><tr><td>Robert Sirmans</td><td>Present</td></tr><tr><td>Bob Susko</td><td>Present</td></tr><tr><td>Brian Taylor, General Counsel</td><td>Present</td></tr><tr><td>Bradley Schifko, CEO</td><td>Present</td></tr><tr><td>Tom Taylor, Accountant</td><td>By phone</td></tr></table>						Administrative Member	Attendance	David Rank, President	Present	Dan Schmidt	Present	Robert Sirmans	Present	Bob Susko	Present	Brian Taylor, General Counsel	Present	Bradley Schifko, CEO	Present	Tom Taylor, Accountant	By phone																										
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Guests: Chris Fisher, Erik Malmberg, Emily Fulmer																																																
Community: Rebecca Raso, Kelly Ann																																																
Old Business	<b>Approval of board meeting minutes from November, 2022:</b> <ul style="list-style-type: none"><li>◦ Motion to approve: Dan Schmidt</li><li>◦ Motion seconded by: Rob Sirmans<ul style="list-style-type: none"><li>■ <b><i>Unanimously approved.</i></b></li></ul></li></ul> <b>Approval of November, 2022 financials:</b> <ul style="list-style-type: none"><li>◦ Motion to approve: Rob Sirmans</li><li>◦ Motion seconded by: Bob Susko<ul style="list-style-type: none"><li>■ <b><i>Unanimously approved.</i></b></li></ul></li></ul>																																															
Executive Session	Enter Executive Session to discuss pending legal matters and personnel matters at: 6:11 PM																																															
Returned to Regular Session	Returned to Regular Session at: 6:26 PM																																															
Enrollment Update	<table><tr><th>Grade</th><th>Enrollment Week of 11/28/22</th><th>Enrollment Week of 12/5/22</th><th>Enrollment Week of 12/12/22</th><th>IEP by Grade ('22-'23)</th><th>ELL by Grade ('22-'23)</th></tr><tr><td>6</td><td>63</td><td>64</td><td>67</td><td>7</td><td>9</td></tr><tr><td>7</td><td>87</td><td>86</td><td>84</td><td>23</td><td>15</td></tr><tr><td>8</td><td>79</td><td>79</td><td>78</td><td>18</td><td>18</td></tr><tr><td>9</td><td>99</td><td>98</td><td>97</td><td>22</td><td>21</td></tr><tr><td>10</td><td>94</td><td>94</td><td>93</td><td>25</td><td>16</td></tr><tr><td>11</td><td>69</td><td>70</td><td>70</td><td>14</td><td>19</td></tr></table>						Grade	Enrollment Week of 11/28/22	Enrollment Week of 12/5/22	Enrollment Week of 12/12/22	IEP by Grade ('22-'23)	ELL by Grade ('22-'23)	6	63	64	67	7	9	7	87	86	84	23	15	8	79	79	78	18	18	9	99	98	97	22	21	10	94	94	93	25	16	11	69	70	70	14	19
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12	42	41	41	7	7
Totals	533	532	530	116	105

### Chief Executive Officer Report

- **Marketing, Recruiting, and Branding**
  - Here is what has changed since the last Board Meeting:
    - Mrs. Morris is working with PowerSchool Registration to ensure the seamless launch of enrollment for 23-24 academic year.
      - Launch expected by mid-January.
    - Enrollment flyers are being distributed to area elementary charter schools
    - Plans for presentations / on-site visits to / from schools are also in discussion.
- **Curriculum and Academics**
  - Here is what has changed since last Board meeting:
    - **24** IAA Seniors received **EARLY ACCEPTANCE** to **East Stroudsburg University** last week (nearly **60%** of the Senior class):
      - **5** students received **MERIT SCHOLARSHIPS**
      - **3** received **FULL ACADEMIC SCHOLARSHIPS**
    - Revisions to the Parent/Student Handbook were made seeking approval
    - Revisions to the Special Education Plan were also made seeking approval
    - Working on science textbook selections
    - Scheduling committee has begun meeting for the '23-'24 school year
    - Working on monitoring prep for the spring
    - Need approval for:
      - After school Coordinator Stipend
      - Friday, February 3rd - Data Analysis Asynchronous Day
- **Federal Programs**
  - Here is what has changed since the last Board meeting:
    - [Federal Programs Spreadsheet](#)
- **Logistics / Operations / Technology**
  - Here is what has changed since the last Board meeting:
    - IAA administration is seeking approval to make devices we have available to staff for purchase if anyone is interested. Below is the inventory of items we currently have available:
      - **24** - macbook air 13 inch 2017
      - **11** - macbook air 11 inch
    - All available devices will be "wiped" and handed out at the setup screens. Devices will be available for purchase for **\$200.00**.
    - Also available are **8** - HP Color LaserJet Printers for **\$75.00**.
- **Human Resources**
  - Here is what has changed since the last Board meeting:
    - Two new employees for approval:
      - HS ELA
      - School Counselor
    - Current vacancies we are looking to fill:
      - Professional Staff:

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	<ul style="list-style-type: none"> <li>○ ELL (1)</li> <li>○ Sp.Ed. (1)</li> <li>○ Mass Communications (1)</li> <li>○ HS Science (1)</li> <li>○ MS ELA (1)</li> <li>● Support Staff: <ul style="list-style-type: none"> <li>○ Head Custodian/Custodian (1)</li> <li>○ School Resource Officer (1)</li> </ul> </li> </ul>
New Business	<ul style="list-style-type: none"> <li>● <b>Motion to approve new employee contracts for the following employees: 6081457, 3948978:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Rob Sirmans</li> <li>○ Motion seconded by: Bob Susko <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve revisions to the IAA Special Education Plan:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Dan Schmidt</li> <li>○ Motion seconded by: Bob Susko <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approved revisions to the IAA Parent/Student Handbook:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Dan Schmidt</li> <li>○ Motion seconded by: Rob Sirmans <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve CEO / administration attendance at the CEO Summit at the Commonwealth Charter Academy Waterfront, located in Homestead, PA, January 23-25, 2023:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Rob Sirmans</li> <li>○ Motion seconded by: Bob Susko <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve the sale of discontinued technology to IAA staff:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Dan Schmidt</li> <li>○ Motion seconded by: Bob Susko <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve the creation of a stipend for the After School Program Coordinator:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Bob Susko</li> <li>○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> <li>● <b>Motion to approve an asynchronous instructional day for Friday, February 3rd, for staff Data Analysis:</b> <ul style="list-style-type: none"> <li>○ Motion to approve: Bob Susko</li> <li>○ Motion seconded by: Dan Schmidt <ul style="list-style-type: none"> <li>■ <b><i>Unanimously approved.</i></b></li> </ul> </li> </ul> </li> </ul>
Public Comment	<p>Members from the public are invited to comment on items <u>that are listed on this agenda</u>. Each member from the public will have up to two minutes to address the Board of Directors. The board may choose to hear public comment without providing an immediate response. The two-minute time allotment per public member may be shortened if comments are made about items that are not listed on the agenda for today's meeting.</p>

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Next Meeting	<ul style="list-style-type: none"><li>• Wednesday, January 18, 2023, at 6:00 pm.</li></ul>
Adjourn	<ul style="list-style-type: none"><li>• Approval to adjourn board meeting:<ul style="list-style-type: none"><li>○ Motion to adjourn: Dan Schmidt</li><li>○ Motion seconded by: Rob Sirmans<ul style="list-style-type: none"><li>■ <i>Unanimously approved.</i></li></ul></li></ul></li></ul>